

Arts and Humanities Division Meeting
12:30 pm, 1C3 AH, Tuesday, Feb. 3, 2009

1. Announcements-

The Division tells snowed-in stories.

Above and Beyond Awards-

Cheryl Stanford-Multicultural Project

Stephen Morrow-Conflict Resolution Workshops

Bertha Wise-Award for pitching in during a snowy Thursday.

Drill Notice: March 24-26, 2009, day and evening; fire, tornado, or shelter in place drill

Make It, Bake It Sale-Tuesday, February 24

*There is a fundraiser for scholarships by the Faculty Association.

*Homemade baked goods wrapped prettily sell well!

*Tell Ginnett or Linda Boatright if you want to volunteer.

2. Discussions

*If there is a **tornado** drill in Arts & Humanities you would go to the back enclosed stairwells.

*If there is a **tornado** drill in the Main Building go to the closest stairwell.

*If there is a **tornado** drill in the Visual and Performing Arts Center –Go to the Film and Video Production Studio if Gray or Greg are there. The next safest places are the two sets of restrooms.

*If there is a **Shelter in Place** drill and you are in a classroom, lock the door, get away from all the windows, and turn off all the lights. Make everyone in the room turn off their cell phones. If you are in VPAC go to the closest office area or closest area without windows.

*If there is a **fire** drill when you take your students outside and get them away from all the doors.

*If there is a bomb threat tell your students to leave campus or at least go out beyond the circular driveway!

Online Courses

Should online sections of courses that require proctored exams (on campus or elsewhere) have a literal on the section stating that proctored exams are required? Students are still upset that they take an online class and do not know they will be required to come to campus for exams.

Suggestions

- *Identify the sections that require on-campus proctored testing before the schedule goes to bed.
- *Add literal to all online sections that say “Online classes may require supervised testing. Contact your professor for more information.”
- *Michael Boyle suggests that we need to take a broader look at what defines an online class as opposed to an on-campus class.
- *Susan suggests a possible blurb in the schedule mentioning that some classes may require online participation.
- *Chris Verschage asks if we will require all classes to have an online element in the future.
- *Susan takes a vote on how to word the statement on proctored tests. “Supervised testing” elected term.
- *Literal might discourage students from taking online classes. Susan mentions this might encourage on-campus participation. Up-front literal is necessary.
- *Kim suggests statement of the opposite on the syllabus-“No on-campus testing required.”

Work Study Students

Please consider using Work Study students in Labs and offices.

- *Sue Hinton suggests a central pool where work study applicants are listed by their major.
- *As you have comments or suggestions, write them down and present them to your P.A.C. rep. for the next President’s Advisory Council meeting.

General Ed Assessment Artifacts

Please consider providing artifacts from your classes to be used as part of the General Ed Assessment this semester.

Personal Assessment of the College Environment

Climate survey-A&H had some 66 participants.

3. Committee and Other Reports

Global Ed Committee-Julie Corff

* Greg Gardner suggests cultural awareness.

*The Pioneer will publish international student essays or articles.

(I.T.A.A.)Information Technology Academic Advisory Committee-Michael Boyle

*We have our own COX Channel 18 television station!

*Contact Dave Anderson if there is anything you wish to advertise on the plasma televisions.

*Classrooms of the future-accepting suggestions for design of future classrooms.

General Education Assessment Artifacts-Jon Inglett

*Jon needs artifacts related to the general education learning outcomes. Collect coursework that relates to objectives of the General Education Committee.

Library Update-Rachel Butler

*The Library received excellent donations of audio books.

*Library survey sent to faculty about use of library materials. Please encourage your adjuncts to complete the survey.

First Use of our new Film Studio-Gray Frederickson

* Mentions a promotional video being made Saturday. Need extras for video...please tell your students to show up at 10AM if they would like to volunteer.

*Commercial for state lottery shot in the Visual and Performing Arts Center. Jordan Advertising Agency saw the studio.

4. Events

Visual and Performing Arts Center Dedication—February 26, 2:00

Theatre Projects: *Forum Theatre Project II*, February 26, 27, & 28; *The Rocky Horror Show*, April 30, May 1 & 2

Choral Concerts--March 12 at Mid-America 7:00pm; May 3rd at First Presbyterian Church

WOW Sessions:

1. [Three Easy Steps to a Superior Summary](#)

Course Number: TETE 1027

Section 001 Thursday, February 5, 2009 3:00- 4:00pm

Location: SEM 2E2

Presenter: Lori Farr, Professor of Learning Skills

Session Description: This session will provide faculty with a set of easy steps to help students write a summary in any content area. The focus will be on using a template and sample summary to get students organized and writing. It comes with a summary rubric to assist in grading.

2. [Before Reading Activities in all Content Areas](#)

Course Number: TETE 1038

Section 001: Tuesday, February 24, 2009, 3:00 – 4:00pm

Location: SEM 2E2

Presenter: Lori Farr, Professor of Learning Skills

Session description: This session will provide faculty with a variety of strategies to promote reading comprehension across the curriculum for all students. The focus will be on using these quick and easy activities to engage students BEFORE READING to increase their understanding and learning of course information. Activities include TEXTBOOK MAPPING.